



**Committee and Date**  
Health and Wellbeing Board  
18 January 2018

**MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING  
HELD ON 16 NOVEMBER 2017  
9.30 - 11.40 AM**

**Responsible Officer:** Karen Nixon  
Email: karen.nixon@shropshire.gov.uk Tel: 01743 257720

**Present**

Councillor Lee Chapman (Chairman)	PFH Health & Adult Social Care
Professor Rod Thomson	Director of Public Health
Lezley Picton	PFH Culture & Leisure
Karen Bradshaw	Director of Children Services
Dr Julian Povey (Co-Chair)	Clinical Chair, Shropshire CCG
Jane Randall-Smith	Shropshire Healthwatch

**28 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from:

Nick Bardsley	PFH Children's Services and Education
Andy Begley	Director of Adults Services
Dr Julie Davies	Director of Performance and Delivery, Shropshire CCG
Jan Ditheridge	Shropshire Community Health NHS Trust
Phil Evans	STP
Dr Simon Freeman	Accountable Officer, Shropshire CCG
Joanne Harding	STP
Tanya Miles	Head of Operations, Adult Services
Neil Nisbet	SaTH
Mandy Thorn	Business Board Chair
Rachel Wintle	Shropshire VCSA
Clive Wright	Chief Executive, Shropshire Council

Substitutions were notified as follows:

Ros Preen, Director of Finance, substitute for Jan Ditheridge, Shropshire Community Health NHS Trust.

**29 DISCLOSABLE PECUNIARY INTERESTS**

Members were reminded that they must not participate in the discussion or voting on any matter in which they had a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

## 30 MINUTES

**RESOLVED:** That the minutes of the meeting held on 14 September 2017, be approved and signed by the Chairman as a correct record.

## 31 PUBLIC QUESTION TIME

There was one public question from Professor John Whitelegg, about 20 mph speed limits and whether or not to accept World Health Organisation advice. This question was circulated at the meeting, along with the formal response (copy attached to the signed minutes).

Professor Whitelegg was not present at the meeting and there was no supplementary question.

## 32 ANNUAL REPORT OF THE SHROPSHIRE SAFEGUARDING CHILDREN BOARD

Ivan Powell, Independent Chair of the SSCB, introduced and amplified the Shropshire Safeguarding Children Board report (copy attached to signed minutes) and gave a brief verbal update on the 2016/17 Annual Report.

The following areas were highlighted as areas to keep sight of;

- Police System – special investigation staff
- Early Health Strategy – now seeing work in the right areas and a positive contribution was being made

Good progress was being made on priorities under the neglect heading, whilst there was still work to do on challenges as they arose moving forward.

In respect of Domestic Abuse, priority was a national issue and it was noted Shropshire was generally in a good position. There was a challenge in respect of private care providers from other local authorities and specifically around 'return to home interviews' when children went missing. The Chair stressed this was not Shropshire Council's responsibility, but that they were helping to improve this area.

Dr Povey welcomed the presentation and requested that this also be made directly to the CCG's own Board by Mr Powell, which was agreed.

Mr Powell was also made aware of a potential knock-on effect of the new Homeless Act re. care leavers for all local authorities, which was coming into force in April 2018.

### **RESOLVED:**

- a) That the Annual SSCB report 2016/17 be noted and received by the Health and Wellbeing Board.
- b) That a similar presentation also be made to the Shropshire CCG's Board

### 33 ANNUAL REPORT OF THE KEEPING ADULTS SAFE IN SHROPSHIRE BOARD

This item was **deferred** to the next meeting of the Health and Wellbeing Board in January 2018.

### 34 MATERNITY SERVICES REVIEW

Fiona Ellis, Programme Manager, Shropshire, Telford and Wrekin Local Maternity System, gave a PowerPoint presentation to the Board on the Shropshire, Telford and Wrekin Midwife Led Unit (MLU) Review (copy attached to the signed minutes).

It covered the MLU Scope, Timescales, Phase 1 Findings, Phase 2 Key Themes for Women and Staff, What good looked like, Phase 3 Key Themes and the Next Steps.

Members commented generally that workshops had been well attended and that the review and engagement undertaken thus far had been excellent. Congratulations were extended for a brilliant piece of work. It was noted that the service model would be announced in December, which was welcomed.

**RESOLVED:** That the excellent review and engagement work to date be welcomed and noted by the Health and Wellbeing Board.

### 35 CHILDRENS TRUST, ACE APPROACH BRIEFING

The Director of Children's Services introduced and amplified a report and gave a presentation (copies of both documents are attached to the signed minutes) on embedding the Adverse Childhood Experiences (ACE) approach across Shropshire. In presenting this report the director stressed there was still lots of work to be undertaken on all aspects. Therefore she sought everyone's support to embed this work and build up Shropshire's resilience.

**RESOLVED:**

- a) That the H&WB note the information and updates within the report.
- b) That the H&WB ensure that the needs of children and young people with SEND are taken into consideration across all health and wellbeing development work.
- c) That the H&WB work with the Children's Trust to ensure partners involved with the H&WB embed the ACE approach using routine enquiry within the assessments they already undertake.
- d) That the H&WB use appropriate opportunities to encourage:
  - the people of Shropshire that we have a responsibility for our own health and ensuring that we look after our mental health
  - Shropshire communities to continue to develop their own way to support individuals and groups in improving their wellbeing and resilience
  - parents to recognise the impact that their approach to parenting has on their children as they grow up

## 36 CARE TO SMILE PILOT PROJECT BRIEFING

The Board welcomed Kate Taylor-Weetman, Consultant in Dental Public Health, PHE West Midlands Centre to her first meeting of the Board. She introduced a report (copy attached to the signed minutes) on 'The Care To Smile Project'; designed to identify the most clinically effective and cost effective means of improving the oral health and quality of life of people residing in care homes.

The project was welcomed by the Chair, who noted the importance of this issue and agreed to connect with Public Health as the project developed.

The Director of Children's Services noted the work being undertaken for the elderly population, but she also highlighted the need to connect with children in care; preventative work here was also crucial and she asked that this aspect be looked at if at all possible. The Dental Public Health Consultant was not aware of this and agreed to make further enquiries and prioritise if required.

**RESOLVED:** That subject to the foregoing comments, the contents of the report be noted and that the Care to Smile Pilot Project Board be advised to engage with Shropshire CCG and Shropshire Council, and any other key stakeholders, in order to explore the potential for collaboration.

## 37 SYSTEM UPDATE

A paper on the STP Programme Update (copy attached to the signed minutes) was circulated at the meeting. It gave an update with a high level RAG rated Programme Status Report against the STP Programme Structure, Governance and Delivery Plan.

An update was given by Sam Tilley, Head of Partnerships and Planning, Shropshire CCG.

It was noted that from 1 December 2017, Penny Bason would be seconded over to work directly for the STP.

In response to a question about where Social Care fitted in to the governance of the STP, it was noted that governance was due to be revisited and that the structure would be revisited too.

The Board also noted the involvement of scrutiny in the STP process had been highlighted at a recent meeting on the Joint Health and Overview Scrutiny Committee.

**RESOLVED:** That subject to the foregoing, the update was duly noted by the Board.

### 38 **JOINT COMMISSIONING GROUP**

Michelle Davies, Service Manager Communities and Governance, introduced and amplified a report (copy attached to the signed minutes), on the Better Care Fund for 2017/18 and 2018/19 and the BCF metrics.

It was noted that on the four national measures, Shropshire was performing well in all of the four target areas. Of special note was the significant improvement made in Delayed Transfers of Care. Results had exceeded targets and Shropshire was the 4<sup>th</sup> highest performing local authority in the country. There had also been a good reduction in non-elective admissions which was also a significant improvement.

The Chair congratulated the team on the good progress to date and said he was pleased to note that plans had now been formally approved.

**RESOLVED:** That the updated BCF Plan and performance metrics be noted.

### 39 **SHROPSHIRE ALCOHOL STRATEGY UPDATE**

The Health & Well-Being Board agreed Shropshire's Alcohol Strategy 2016-2019 in autumn 2016. This report (copy attached to the signed minutes) provided a six monthly update on the implementation of the strategy, as agreed, highlighting some of the key challenges on the horizon.

#### **RESOLVED**

- a) That the progress to date be noted.
- b) That all members of the Health and Wellbeing Board be requested to identify a senior member of staff to champion delivery of the strategy and provide a point of contact to the Drug and Alcohol Action team.
- c) That activity over the next six months be supported and noted by the Health and Wellbeing Board.

### 40 **COMMITMENT TO CARERS: CARERS' VOICE**

The Chair introduced and amplified a report (copy attached to the signed minutes) on the Carer's Voice Project.

**RESOLVED:** That the Board supports the joint approach between Shropshire and Telford and Wrekin local authorities and commits to taking the Carers' Voice project forward.

**41 SHROPSHIRE ALL-AGE CARERS STRATEGY: UPDATE**

The Board received and noted a progress report (copy attached to the signed minutes) on the Shropshire All-Age Carers Strategy.

A further update would be made to the Board in April 2018.

<TRAILER\_SECTION>

Signed ..... (Chairman)

Date: .....